Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

Goals and Contract

What you want to improve:

* Informal Speaking Skills
* Presentation Speaking Skills
* Understanding Slang/idioms
* Listening to Radio/TV
* Listening to Lectures
* Grammar
* Punctuation
* Writing emails/resume
* Writing paragraphs
* Writing academic essays
* Reading comprehension
* Building Better Vocabulary
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your general goals for the future:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Meeting Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting Days and Times: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purchase of Textbook required?

* Yes

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* No

**Below is a simple statement of agreement. Read it carefully and then sign:**

*I agree to pay (in cash) $40 per hour of face-to-face instruction to Kassie Lamoreaux in advance (or Monday of each week).*

*I will complete all assignments prior to meeting(s). If homework is not complete before scheduled meeting, the lesson may be postponed and cash will not be refunded. I will arrive on time and be attentive and alert during lessons.*

*I will call and/or text at least one day before lesson if I want to cancel or reschedule. Cancelled appointments may not be refunded.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student

*I will prepare activities, homework, etc. that I feel are best suited for the student’s indicated needs. I will arrive on time and be prepared, making lessons as interesting, informative and valuable as possible.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Assessments (overall)

Student Name

Date\_\_\_\_\_\_\_\_

**Speaking Skills (Check one)**

* Advanced
* Intermediate
* Low

**Listening Skills (Check one)**

* Advanced
* Intermediate
* Low

**Vocabulary/Reading Skills (Check one)**

* Advanced
* Intermediate
* Low

**Writing Skills (Check one)**

* Advanced
* Intermediate
* Low

**Grammar Principles to work on: (check all that apply)**

* Verbs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Nouns and noun clauses
* Adjectives and adjective clauses
* Passive Voice and Active Voice
* **Gerunds and Infinitives**
* **Articles**
* Run-ons and Comma Splices
* Fragments
* Commas, Semicolons and other punctuation
* Spelling
* **Pronoun confusion**
* **Plurals**
* **Count Nouns**
* **Homonym Confusion**
* **Declarative verses Interrogative**
* **Adverbs (with verbs)**

**Notes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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